

## **TERMS AND CONDITIONS**

Welcome to the McNeil apartment, Flat 5, 17 Simpson Loan, Edinburgh, EH3 9BF, which is owned and managed by McNeil Trust Ltd. We hope you will enjoy your stay.

We extend a warm welcome to students of Christian Science. All guests must be willing to abide by the ethics and rules of Christian Science and respect the atmosphere of the apartment during their visit. Please ensure that you have filled in an application form for Rest and Study.

Here are our Terms and Conditions relating to your booking and stay. You must be 20 years or older to make a booking. Bookings are accepted on the basis that you agree with these terms.

### **Making a booking**

When you have established that your requested dates are available, we ask you to complete our application form for Rest and Study.

We reserve the right to accept another booking covering your requested dates until your form has been received.

A booking will be completed once you have received notification from us that your application has been accepted. Please check the details immediately and let us know if you have any queries or changes to make.

We do not make any charges for booking or staying at the apartment.

Members of McNeil Trust will be given priority with bookings. If you would like to become a member, please see this link <https://www.mcneilhouse.org/application-for-membership/>

If you have mobility challenges, please consult the Manager before booking.

### **Cancellation**

We reserve the right to cancel a booking if situations arise which make a stay impossible. Examples might include health and safety issues, events such as water contamination, interruptions to energy supplies, local emergencies, government-imposed restrictions, fire, flood or other events or circumstances beyond our reasonable control.

Please make sure that you have travel insurance as McNeil Trust Ltd will not be responsible for any additional costs such as travel costs.

## **Covid**

If you experience Covid symptoms, and these have not been met metaphysically before travelling to the apartment, please comply with any legal requirements and guidance for testing where you live.

Currently (25 April 2025), there are no COVID-19 rules or restrictions in Scotland. The current guidance can be found on the Scottish Government website at <https://www.gov.scot/coronavirus-covid-19/>.

In the event of you or anyone in your group testing positive, you must inform the Manager of McNeil Trust.

## **Guest names**

We ask you to provide names and contact details of guests. This will help us to follow any Test and Protect needs required. It is also important for our insurance in terms of fire safety that you tell us the ages of any children. The maximum occupancy is four people. If there are any changes to occupancy and the manager is not told, McNeil Trust reserves the right to ask guests to leave, as it puts our insurance cover at risk for the Trust and guests. We will also ask all guests to sign the GDPR consent form, so that we might be in contact with future updates.

## **Bookings and duration of stay**

Bookings may not be made more than 12 months in advance. The minimum stay is two nights and from April 2025, the maximum stay will be 7 nights between 1<sup>st</sup> May and 30<sup>th</sup> September and there will be a maximum stay of **14 nights** for the rest of the year. This is to allow as many guests as possible to enjoy the apartment.

Bookings which had been agreed prior to March 2025, will be honoured.

## **Cleaning**

For stays of more than seven days, we will discuss your need for our cleaning contractor to clean the apartment and change bedding linen and towels. Please keep the apartment in a clean condition, any additional cleaning needs may be charged.

## **Arrival and departure**

Normally, arrivals should be about 4 pm and departures by 10 am. This is to give time for our cleaning contractor to clean and prepare the apartment between bookings. We need an approximate arrival time so that you can be met on arrival. If your planned arrival time differs from these times, please discuss with the Manager of McNeil Trust and we will do our best to accommodate your needs.

## **During your stay**

We will use reasonable care and skill in hosting your stay, particularly in relation to fire, health and safety, maintenance and cleanliness, local and national regulations, and owners' liabilities for property insurance. We expect guests to show reasonable consideration to others in the building.

In case of need, you may contact the Manager of McNeil Trust at [contact@mcneilhouse.org](mailto:contact@mcneilhouse.org) or on 0044 (0)131 337 2202.

## **Damage or breakages**

If you are unfortunate enough to break or damage property during your stay, please inform the Manager of McNeil Trust immediately so that repairs/replacements can be sourced. Depending on the nature of any damage you may need to cover part or all of the costs.

## **Parking**

We provide one allocated parking space in the Underground Quatermile Carpark, space number 318, as part of the rental. Do not park in another allocated bay. You must return any carpark passes on departure. If you fail to do so, the cost of a replacement pass will be charged to you.

## **Keys**

You must return keys when leaving. Lost or missing keys will be chargeable.

## **Abandoned possessions**

Very occasionally guests forget to collect all their belongings as they leave. If this occurs, we can arrange to return items for the cost of postage and packaging. Items not claimed 14 days after departure will be disposed of.

## **Personal belongings and legal**

Your personal belongings, and your vehicles or contents are left entirely at your own risk. McNeil Trust Ltd does not accept any responsibility for loss or injury to guests or their belongings during your stay. Nothing contained in these terms, however, will affect any legal rights you may have.

## **Right of entry**

We may need reasonable right of entry to the property during your stay to inspect any faults and carry out repairs. You will be contacted in advance if this need arises.

## **Privacy**

We will retain your e-mail/address details but will not share these with any third party. We may use these to notify you of future offers and updates.

**The registered office of McNeil Trust Ltd** is: 9-11 Young Street, Edinburgh, EH2 4HU, UK. **Email:** [contact@mcneilhouse.org](mailto:contact@mcneilhouse.org) **Tel:** +44 (0)131-337 2202

**Web:** [www.mcneilhouse.org](http://www.mcneilhouse.org)

**Reg Charity No:** SC005019

**Company Registration No:** SC02462